OFFICE OF THE CONTROLLER OF EXAMINATIONS
MAHATMA GANDHI UNIVERSITY
NALGONDA- 508 254

Dated: 12.03.2018

NOTIFICATION

B.A./B.Com, /B.Sc. I/II/III/IV-SEMESTER EXAMINATIONS-2018
(For II -Semester Regular & Backlog/Improvement, IV Semester Regular Candidates and
I & III Semester Backlog/ Improvement Candidates Only)

It is hereby notified to all the eligible candidates of II-Semester (CBCS) Regular /Backlog/Improvement & IV Semester Regular (CBCS) and I & III Semester Backlog/Improvement B.A. (General/Vocational)/B.Com.(General/Computers/Computer Applications) & B.Sc.(General//Vocational) to register for the Semester Examinations to be conducted in April/May, 2018 The following is the schedule for the payment of examination fee and submission of examination application forms at their respective colleges:

Descriptions	Last Dates	
	Without late fee	With late fee of Rs.100/-
To Students Payment of Examinations fee and submission of Examination application forms at their respective colleges.	24.03.2018 Saturday	28.03.2018 Wednesday
To Colleges 1. Remittance of consolidated Examination fee through a SBI Challan Account No. 62422450289 (Bank Code No. 21270) 2. Preparation & Submission of E.A.F. Online	27.03.2018 Tuesday	29.03.2018 Thursday
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, MGU	31.03.2018 Saturday	
Note: No application will be accepted after the last date of submission from any college and also honored direction from any corner		
Note: Principals are requested to forward the applications of those candidates whose attendance is more than 75%. (For Regular Students Only)		
Note: For Improvement Eligibility details please go through the University website i.e. www.mguniversity.ac.in		

DETAILS OF EXAMINATION FEE:-

I/II/III/IV SEMESTERS	B.A. (General/Vocational)	B.Com.(General/Computers/ Computer Applications/ Hon's)	B.Sc. (including Vocational)
All Papers	Rs. 650+50*	Rs. 715+50*	Rs.715+50*
Upto 2 Papers	Rs. 450+50*	Rs. 450+50*	Rs. 450+50*
Improvement per Paper	Rs. 300+50*	Rs. 300+50*	Rs.300+50*
* Memo Charges			

- **The College login will be closed after the last date**

- **The late fee amount will be levied automatically in case the fee is not Remitted to the MGU A/c and forms are not submitted as per the above schedule.**

Note:

1. The exact date of commencement of the Examinations and detailed time table will be notified in due course.
2. The Examination application forms of students are to be submitted online through college login. Also, hardcopy of the same may be downloaded and submitted to the examination branch duly signed by the student and the Principal concerned along with photocopy of Qualifying Examination.
3. The Examination fee once paid by the candidate/college will not be refunded or adjusted.
4. The Principals of the Under-Graduate colleges of Mahatma Gandhi University are requested to:

(a) Not to collect the Exam fee from **Visually Challenged, Differently abled, hearing impaired Blind, Physically Disabled, Deaf& Dumb students as per Government Orders.** A Xerox Copy of Medical Certificate confirming their status as disabled Handicapped. (Minimum percent age of disability must be of 40%) must be attached to the Application forms. Blind, Physically Disabled, Deaf & Dumb Students Application forms should be submitted separately along with Separate Nominal Roll.

(b) Inform the students that the examination fee & application forms will not be accepted after the due date.

(c) Instruct the students to enclose the photo copies (Xerox copies) of the memorandum marks of qualifying examination to verify the eligibility.

(d) Note that the Hall Ticket No allotted to a candidate at the time of admission shall not be changed or allotted to another candidate, even if the first candidate has cancelled his/her admission.

(e) Forward only the Examination application forms of the candidates who have put in required Percentage of attendance(75%).

5. (i) **Nominal Rolls:**

One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information System after due verification by the Principal and signed by the Director, Directorate of Academic Audit, MGU.

(ii) **Subject-wise Data** of registered candidates in the prescribed proforma, which must match with that of the forms are submitted.

(iii) **No Dues certificate** issued by the Academic Branch , MGU.

(iv) **Clearance Certificate** from the Director, Director of Academic Audit, MGU.

(v) Fees Abstract (in duplicate) the first copy to be submitted to the Examination Branch, MGU and the second copy of the concerned Sections.

FEE ABSTRACT

Course	No. of Students	Per Student Rs.	Total Amount
BA			
B.Com			
B.Sc.			

Sd/-
Controller of Examinations